



# ROLES AND RESPONSIBILITIES

## Meetings of School Council 1405

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### **POLICY**

School Councils will have a minimum of eight (8) meetings a year. These meetings will be open, except for in-camera sessions.

### **RATIONALE**

The Catholic Independent School of Nelson Diocese (CISND) Board recognizes the need for allocated time to help School Councils to fulfill their role.

### **MEETINGS OF THE SCHOOL COUNCIL:**

1. A quorum of more than half of the voting members shall be required in order to pass motions.
2. Meetings of the School Council shall be held monthly during the school term, the time and day to be set by the School Council, in conjunction with the school administration, or at such other times as may be required by the Chairperson.
3. There shall be an Annual General Meeting to be held in May at which written reports shall be submitted by the Chairperson, Finance Chair, and Committee Chairpersons.
4. Visitors, teachers, or parents are welcome to attend those portions of meetings dealing with matters of non-confidential nature.
5. Individual persons or delegations wishing to be heard by the School Council must request, in writing, at least a week prior to the meeting, to be on the agenda.

<b>Date Approved: February 27, 2020</b>
<b>Date(s) Revised:</b>
<b>Date Reviewed:</b>