



FINANCIAL PROCEDURES

Legal Costs 6400

PURPOSE

It is prudent for the Catholic Independent Schools of Nelson Diocese (CISND) to seek legal advice in any situation where a school or the CISND may be at risk of potential litigation or where a contract for capital construction or employment services is requested and does not fall within the terms of existing contracts.

POLICY

Under certain circumstances the CISND may require the school(s) to cover a portion of the costs of seeking legal advice.

REGULATIONS

1. Where legal advice is requested by the CISND for a circumstance on behalf of all the schools or the CISND, the costs will be covered by the Superintendent's Office budget.
2. Where legal advice is requested by the CISND for a circumstance on behalf of an individual school, the costs will be shared equally between the Superintendent's Office and the school.
3. Where legal advice is requested by the CISND for a circumstance where a school has been negligent in following CISND policy; federal, provincial, municipal laws; or Canada Revenue Agency guidelines, the costs will be borne entirely by the school.

Date Approved: August 2023
Date(s) Revised:
Date Reviewed: