



Agreement for Acceptable Use of Cell Phones

Introduction

Immaculata Regional High School (IRHS) provides to its students, faculty, and staff a school wide local area network of hardware, software, and services. This document forms an agreement between IRHS and all users of IRHS's network. Signing this document indicates that you agree to abide by the rules and guidelines listed herein. If you don't understand or agree with anything in this agreement you must discuss it with the principal before signing this agreement and before using the school network. Once you have signed, you are held responsible for your use of the network.

Cell Phones*

* For the purpose of this agreement, the term "cell phone" includes all personal electronic devices.

Immaculata Regional High School acknowledges the importance of communication between students and parents, particularly regarding emergency situations. Further, IRHS recognizes that instructional time is precious and school time must be protected from unnecessary disruptions. Parents must not phone or text their child(ren) during class times.

When IRHS has on file a signed *Agreement for Acceptable Use of Cell Phones*, students are permitted to have a cell phone in their possession during the school day while on campus, while attending school-sponsored activities, or while under the supervision and direction of IRHS faculty. Students can possess and use cell phones in conjunction with being in school under the following parameters:

- At any time during school activity, school faculty may give specific direction regarding student use or non-use of a cell phone with which the student is expected to comply.
- Cell phones are to be used as instructional tools. Using them during class for any other reason could result in a loss of cell phone privileges.
- During times of testing and other student evaluations, teachers may request that students remove their cell phone from their possession, either by returning it to a locker or placing it in a designated place in the classroom, reducing the possibility of compromised test security.
- School masses, fire drills, lock downs, assemblies, and other school evacuations are considered cell phone blackout times. During such times, absolutely NO cell phone usage is permitted.

- Students are expected to exhibit good digital citizenship and follow common sense practices when using their cell phones (self-control, balance between digital and non-digital media, an awareness of their digital footprint, etc.).
- Students must not use their phone's camera to take pictures of others without expressed consent.
- Students must understand that a cell phone is not needed in every class every day. Students must not complain if a teacher indicates that cell phones will not be used during a lesson.
- Cell phones must NOT be used as MP3 players during class time (unless specifically given permission by the teacher). IRHS is not responsible for content loaded on students' phones.
- Students acknowledges that the use of a cell phone during instructional time at IRHS is a privilege, not a right. As such, the privilege can be revoked at any time.

Students must not use their cell phones or IRHS's technological resources in a manner which is harassing to others (cyber-bullying). This includes posting images or email messages which intentionally cause discomfort to others. Displaying images, sounds, or messages on a computer in a public area or on any equipment which is part of the network (and hence the property of Immaculata Regional High School) which causes discomfort to others who share that area is also prohibited. Users should assume that their electronic correspondence is the legal equivalent of publicly spoken or written words. This also applies to privately owned computers (laptops) using the IRHS network.

Acceptable uses of cell phones include, but are not limited to:

- Calculator (graphing or other downloadable app)
- Dictionary/thesaurus (several free apps)
- eReader (Bible, books from the public library, etc.)
- Online research

To facilitate the use of cell phones as tools, IRHS installed a secure Wi-Fi access point for student usage. Only those students who have signed this *Agreement for Acceptable Use of Cell Phones* are permitted to use IRHS's Wi-Fi.

Consequences of Violating this Contract

First Offense

Cell phone is confiscated by a faculty member, possibly for the duration of the day. The faculty member can ban the cell phone from his/her class permanently. The incident is documented by the faculty member.

Second Offense

Cell phone is sent to the office. The phone is not returned until a parent is contacted. The incident is recorded by the principal; a pattern of behaviour is noted.

Third Offense

Cell phone is confiscated, and a parent must pick up the cell phone during school hours. The cell phone is not returned to the student. Additionally, the student loses the right to have a phone on campus. The incident is recorded by the principal; a pattern of behaviour is noted.

Fourth Offense

A clear pattern of disrespectful behaviour has been established. The student might be suspended from school.

Agreement

By clicking this check box and typing my name below, I hereby confirm that I understand and agree to abide by this *Agreement for Acceptable Use of Cell Phones*. I further understand that any violation of this agreement could result in a cancellation of privileges and lead to disciplinary action.

Student's Full Name	Grade	Date	No cell phone. Student uses other electronic devices.
Student's Cell Number			
Student's Full Name	Grade	Date	No cell phone. Student uses other electronic devices.
Student's Cell Number			
Student's Full Name	Grade	Date	No cell phone. Student uses other electronic devices.
Student's Cell Number			

Parental Consent

I have read the *Agreement for Acceptable Use of Cell Phones*. I realize that students, when using cell phones, might read or see material that I consider controversial or offensive. IRHS has my permission to allow my child(ren) access to his/her cell phone in accordance with the conditions and practices stated above. I understand that my child(ren) could have access as long as he/she is a student at IRHS and obeys the rules and procedures described in the *Agreement for Acceptable Use of Cell Phones*.

I also understand that if my child(ren) abuses the privilege of cell phone use at IRHS, the cell phone could be confiscated, and I might be required pick up the phone from the school.

I want the school to give my child(ren) access to IRHS's Wi-Fi network and to his/her cell phone in accordance with the conditions and practices stated above.

By clicking this check box and typing my name below, I hereby confirm that I understand and agree to abide this *Agreement for Acceptable Use of Cell Phones*.

Parent's Full Name

Date

Parental Consent for Students Without Cell Phones

I understand that my child(ren) might access other students' devices while at IRHS. Furthermore, I understand that my child(ren) must follow the *Agreement for Acceptable Use of Cell Phones* when using someone else's device.

By clicking this check box and typing my name below, I hereby confirm that I understand and agree to abide this *Agreement for Acceptable Use of Cell Phones*.

Parent's Full Name

Date