



IMMACULATA

REGIONAL HIGH SCHOOL EST 1960

Participation Fee Reimbursement Form

Name:

School Year:

Once you have completed 20 hours of service time in school activities and/or projects, you may apply for reimbursement of your Parent Participation Fee (PPF) by returning this completed form to the school office any time up to June 30.

To request a Charitable Donation Receipt instead:

_____ Check here to indicate you do not wish to be reimbursed the Parent Participation Fee and would like to receive a Charitable Donation Receipt instead. Then, return this form to the Immaculata office before December 15.

If you do not claim a reimbursement of the PPF and do not request a tax receipt for the current year, your PPF will be converted to a donation in the next year and a tax receipt will be issued at that time.

Date	Name of person in family completing the service	Service performed	Hours	Signature of organizer

Select: _____ Please apply my refund to the next scheduled EFT from my account.

_____ Please issue a cheque.

Signature: _____ Date: _____

For office use only:

IRHS Authorizing Signature

Amt of PPF Pd:

Invoice Number:

Date Paid:

Method of Payment: