

ST. JOSEPH SCHOOL PARENT SUPPORT GROUP MEETING MINUTES

December 12, 2017

PSG Present: Jeff White, Ingrid Uhrich, Dawn Thalheimer, Pamela Lovering, Chantal Staerkle, Ashley Pereira, Tara Volpatti, Laura Forbes, Brooke Deschenes

PSG Absent: Pam Paulhus, Teresa McDonald

Support Present: Ms. M. Pedrette, Mrs. L. Fleck

1. The meeting was called to order at 6:32 pm.

2. Opening prayer by Mrs. Fleck.

3. Chantal made a motion to accept the October 12, 2017 minutes. Ingrid seconds the motion. All in favour. Motion carried.

4. Business arising from the Minutes

As the November meeting was cancelled due to weather, two items were decided over email:

1. A request came in from Mrs. Fleck regarding the Library. Funds were requested for a new book truck, approximately \$840 and for an area carpet for students, approximately \$997.

The school has offered to consider putting a 'donated by the PSG' on the book truck.

Via email the request was approved with no opposition.

2. Mrs. Fleck sent a request to the PSG to provide 3 poinsettias for the school's atrium area. By email Ashley confirmed that this was already being processed as a standing order through our fundraiser.

5. Acceptance of Submitted Reports

No Reports

6.1. President's Report: Jeff White

No Report

6.2. Vice President's Report: Pam Paulhus

No Report

6.3. Treasurer's Report: Dawn Thalheimer

- General Account @ \$11,545.14
- Colts Cafe @ \$12,632.76
- Gaming Account @ \$7,295.22

The plan is to close the Colts Café bank account as redundant. Dawn has transferred over to an online accounting program so it is easier to track revenue streams, etc..

6.4. Secretary's Report: Laura Forbes

No Report

6.5. Council Liaison:

Position open.

6.6. Fundraising Coordinator's Report: Ashley Pereira

Art Cards – sold \$2453.60 worth of cards and plaques, \$739.71 net.

Down from last year, approx. \$250 less.

Ashley is looking at the possibility of Spring generic card campaign, asked Ms. Pedrette for teacher feedback as it is more work for them. Consensus is to try it this Spring.

Poinsettias- sold \$3328, \$1286.35 net.

Also down from last year; Immaculata sold their own this year. Plan to get to the parishes earlier next year.

Purdy's - sold \$2903.32, \$725.81 net.

Craft Fair – 47 vendor tables, approximately 300+ people attended the event.

Net \$1416.79 and Grade 7s raised \$352.05 from their bake sale.

\$805 was raised for St. Vincent de Paul as well as 6 giant baskets of food.

Special Thank you to the Uzelman family (A&W), Freedom's Door and Nature's Oven.

Ashley received many comments about how close our school community is 😊

Read-a-thon

Would like to brainstorm ideas to get the kids motivated; maybe incentives for older kids - if 100% participation, everyone gets an ice cream treat or something similar.

Last two weeks of February is a good time for the Read-a-thon.

6.7. Social Committee: Brooke Deschenes & Teresa McDonald

Ms. Pedrette to send an email with dates, etc..

To be discussed further in January.

6.8. Public Relation's Liaison Report: Tara Volpatti

As the newsletter is only sent out every two weeks, there will be an email sent out to families to remind them of the PSG meeting. PSG meeting dates will also be added to the school calendar.

6.9. Hospitality Coordinator Report: Ingrid Uhrich

Card back from Mrs. O'Brien, thanking PSG for gift from last year.

Teacher's Lunch is December 20, will be catered.

Ingrid announced her resignation from the Hospitality Coordinator role as she has accepted a position as the new Librarian at Immaculata. Congratulations Ingrid!

PSG will need to recruit for Hospitality Coordinator.

6.10. Colt's Café Report: Chantal Staerkle

Chantal asked if Colts should increase the hot lunch to three days/week.

After discussion, was decided to add Tuesday, with parent volunteers.

Discussion around getting milk back on the menu, needs to be picked up. Chantal to look into.

6.11. Volunteer Coordinator Report: Pamela Lovering

Colts Volunteer – glitch with Colts Café system, Chantal to look into.

6.12. Principal Report: Mrs. L. Fleck

The Faculty has been very busy with report cards and Christmas concert.

Staffing is almost all in place, just a few EA positions left to fill.

7. Business Arising from the Reports

No Business.

8. New Business

Colt's Café Kitchen:

So many people using the kitchen, who should be responsible for it?

Dawn will put a poster up with rules of use.

Dishcloths and dishrags – Pamela will find an at home volunteer to take on the laundry

Christmas concert bake sale – Platters are being assembled Thursday morning

The PSG now has an official email address:

Stjoespsg@gmail.com

9. Next regular meeting date to be Jan 11 at 6:30 pm

10. Volunteer for opening prayer for the next meeting Ashley Perieira.

11. Ashley makes a motion to adjourn the meeting. **Ingrid** seconds the motion.

All are in favor. Motion carried.

Meeting adjourned at 7:43 pm.

