

2018-19 PSG EXECUTIVE – YOU BELONG HERE

The Parent Support Group plays an important supportive role in Catholic Education and the goals of St. Joseph Elementary School – contributing your talent as a PSG Executive is a great way to stay close to the programs that build our community and support the education of our children!

Please consider your nomination for one of the PSG Executive roles – election to one of these roles at the June meeting (AGM) and serving in that role for the **2018-19 school year** qualifies automatically as the 15 school hours contribution.

If you are interested in learning more on a particular role, or are ready to volunteer for the 2018-19 year (starts September 2018) please reach-out to the current elected volunteer and Jeff White (PSG President / e-mail: jwchocolate@hotmail.com)

PSG Executive	<i>2017-18 Elected Volunteer(s)</i>	Role Description
President	Jeff White / jwchocolate@hotmail.com	Presides at all PSG meetings - maintain order/decorum; receives and submits motions by members; put questions to vote and announces results. Certifies by signature PSG minutes, PSG orders, and PSG payments as required. Coordinates Shrove Tuesday event. President does not vote, except by ballot in case of a tie.
Vice President	Pam Paulhus / pamelapaulhus@gmail.com	In absence of President presides at a PSG meeting; familiar with work of PSG organization. Responsible for organizing educational materials for designated PSG meetings. Coordinates presentation of recognition awards for Grade 7 Graduation/Farewell activities.
Council Liason	Vacant.	Acts as intermediary between the School Council and PSG. Attends monthly Council and PSG meetings.
Secretary	Laura Forbes / laura.forbes15@gmail.com	Keeps record (minutes) of all business at PSG meetings, coordinates agenda for upcoming PSG meetings, including new business items.
Fundraising	Ashley Pereira / ashleypereira3@gmail.com	Can involve 1-2 volunteers. Coordinates several annual fundraising activities (Art Card for Kids, Read-A-Thon, Plants & Chocolates, Christmas Market) along with ongoing new ideas.

Treasurer/Gaming	Dawn Thalheimer / dawnthalheimer@shaw.ca	<p>Receives, deposits monies directed to the PSG to the chartered bank. Keeps up to date records of receipts and expenditures, pays PSG bills and accounts/donations authorized by PSG. President, Vice President or Treasurer shall sign PSG cheques (two of three)</p> <p>Coordinates Gaming Revenue application (due June 30th) each year. Maintains up to date information on rules and procedures for this application.</p>
Hospitality	Christine Bekar Bekar6@shaw.ca	<p>Coordinates several parent/school gatherings (Teacher Appreciation Lunch, Ready-Set-Learn), as well as refreshments for monthly PSG meetings.</p> <p>Hosts annual events (Welcome Tea, Drive Thru Breakfast) to welcome new families.</p>
Colts Café Coordinator	Chantal Staerkle / info@reiki-kelowna.com	Organizes orders, interfaces with vendors for the Hot Lunch program.
Social Coordinator	Brooke Deschenes Hanamiti88@hotmail.com	<p>Can involve 1-2 volunteers.</p> <p>Coordinates events such as family dances and fun fairs, etc.</p>
Volunteer Support	Pamela Lovering / pamalynne2000@yahoo.ca	Coordinates volunteer participation from SJE families and community for PSG hosted events and activities and using VolunteerSignUp tool and outreach.
Public Relations	Tara Volpatti Tara_volpatti@hotmail.com	Coordinates and relays information to school and church communities (weekly newsletter or bulletin), as well as community at large. Helps promote special events.