

ST. JOSEPH SCHOOL PARENT SUPPORT GROUP MEETING MINUTES

November 19, 2018

PSG Present: Dawn T., Ashley P, Ingrid U., Keith P., Christine P., Mary deSouza, Chantal S., Tara V.

PSG Absent: Brooke D., Pam P.

Support Present: Mrs. Pedrette, Ms. Nagy

1. The meeting was called to order at: 5:31 pm.

2. Opening prayer by Christine P.

3. Ashley P. *made a motion to accept the minutes of October 15/19. Chantal S.seconds the motion. All in favour. Motion carried.*

4. Business arising from the Minutes

- No Reports

5. Acceptance of Submitted Reports

No Reports

6.1. President's Report: Dawn Thalheimer

Thank you cards. Mrs. Hopley, Primary class,

- Gift for Mrs. Fleck from PSG. Flowers and a card would be lovely!

6.2. Vice President's Report: Mary de Souza

- Bake sale for Christmas concert is ready to go. Info will go out in newsletter on Nov 30th and Dec 7th.
- Hot chocolate may be available after evening performance. PSG will cover the cost. Low key. Possibly pre poured. Looking for ways to have it ready before the performance is done.
- Mary may look into a donation from TH or Starbucks. 300 smalls.
- Need 4 people for selling cookies and attending to ho-cho station.

6.3. Treasurer's Report: Pam Paulhus

- General Account @ \$ no numbers
- Gaming Account @ \$ no
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6.4. Secretary's Report: Ingrid Uhrich

No Report

6.5. Council Liaison:

Position Still Open.

6.6. Fundraising Coordinator's Report: Ashley Pereira

P&P orders were due last Friday. Will have ordering available at Christmas market. St. Edwards and Corpus Christi (Fr. Pat) ordered Poinsettias.

Market is good to go. Set up Friday. Teacher volunteers are lined up.

- Need parent volunteers. Will send out email call out.
 - Concession help (9)
 - Clean up (8) Possibly grade 7s. Ask Immaculata students.
- Can we try to keep a tally of attendees?
- Grade 7 to sell poinsettias in uniforms.
- Mary will take care of concession as manager.

6.7. Social Committee: Brooke Deschenes

- a) Fun fair: soccer is booked. Get Hoppy is booked. We have \$200 credit from last year, total \$1000 this year.
 - i. Please make sure that Get hoppy is in charge of the climbing wall. So no parent is responsible for the safety issue.
 - ii. We will run the carnival games this year. Need volunteers and prizes.
 - iii. Still following up re waiver for soccer.
- b) Dance liquor license is \$25/less than 500 people. Need Serve it Right.
 - i. Dance 5:30-8pm. Need 2 Bartenders. Bar open at 5:30 to 7:30pm.
 - ii. Maddy will look into liabilities for serving alcohol.
 - iii. PSG will pay for certification of SES or Serve it Right as long they commit to do it on a separate occasion. Check on cost/

6.8. Public Relation's Liaison Report: Keith

- a) Looked into senior centers. But with their special mobility needs it is difficult for them to attend.
- b) Need to look at senior centers that have assisted living. They need notice 1 month in advance.
- c) Facebook ad was sponsored. Castanet ad is in.

6.9. Hospitality Coordinator Report: Christine Perkio

- a) Staff Christmas lunch Dec 19. Looking for PSG members to be main providers of pot luck items.
- b) December meeting/social. Going out to Cactus Club downtown. Purchase cards from C4K
 - a. Date set for Monday 17th, 5:30

6.10. Colt's Café Report: Chantal Staerkle

- a) Need to add Thursday in January. Ashley will communicate with Chantal on the possibility to offer her services for the Jan-Mar session.

6.11. Volunteer Coordinator Report: Tara Volpatti

a) Need to make sure that volunteers will be available for Thursdays. Will run as a test to see if we get enough support.

6.12. Principal Report: Ms. Pedrette

a) Maddy is acting principal. New teacher took over for Ms. Aitken.
Remembrance day was a very moving and beautiful ceremony
Thank you again for all the support the school gets from the PSG

7. Business Arising from the Reports

No Business.

8. New Business

a) Gala report: Mary and Christine networking at the OLOL was successful. Very well run event.

- a. On the fence about running an event at St. Joes again. The one at OLOL was not PSG driven. Staff intensive. Principal and office manager did most of it.
- b. Would like to have the administration and council support first. Have reservations about running a great one-off.
It is a community builder, so how do we bring this around again. Which is more of a priority, the community event or the fundraiser?
The group settled on the idea of a more casual evening. Start out how you want to go on.
Build on that.
Maybe no silent auction or huge fundraiser. Don't want to ask people for more stuff.
Fun event. 50/50 raffle. Principal for a day.
May 25th. 2019.
Only need to book catering and dj booked.
First and 2nd priorities dates: May 11 or June 1
Question for next time: Need a budget.

b) Paperwork

9. Next regular meeting date to be Christmas party Dec 17th at 5:30pm at Cactus Club Downtown_____

10. Volunteer for opening prayer for the next meeting Mrs. Pedrette

11. Dawn makes a motion to adjourn the meeting. Ingrid seconds the motion.

All are in favor. Motion carried.

Meeting adjourned at 7:09.