

ST. JOSEPH SCHOOL PARENT SUPPORT GROUP MEETING MINUTES

December 16, 2019

PSG Present: Michelle B, Tracy A, Pam P, Chantal S, Natalie F, Madeleine L, Christine P, Dawn T, Ashley P and Ingrid U.

PSG Absent: Mary de Souza

Support Present: Maddy P., Agnes N.

1. The meeting was called to order at 6:23 pm

2. Opening prayer by Maddy P

3. Ashley *made a motion to accept the minutes of June 2019. Tracy seconds the motion. All in favour. Motion carried.*

4. Business arising from the Minutes

No business

5. *Acceptance of Submitted Reports*

No reports

6.1. *President's Report: Dawn Thalheimer*

- Looking at possibly sending Christmas Cards for K of C and CWL will confirm once we check with school on whether or not they purchase.

6.2. *Vice President's Report: Mary de Souza*

6.3. *Treasurer's Report: Pam Paulhus*

- General Account @ \$ 45,863.85
- Gaming Account @ \$ 1,139.70
 - Bake sale profit \$1309.00

6.4. *Secretary's Report: Ingrid Uhrich*

No Report

6.5. Council Liaison:

Position Still Open.

6.6. Fundraising Coordinator's Report: Ashley Pereira

- Art cards profit \$679.93. Slightly up from spring campaign, but overall lower than previous years. Discussion on possibly skipping years, since the orders are dwindling.
- Poinsettias: \$4564 in sales, profit \$1640.68
 - o Part of the reason the sales were higher, was a single order from a realtor who ordered 71
 - o Discussion on approaching nursing homes for sales.
- Purdy's: \$3735 in orders, Profit \$1181.78
 - o Orders were also up from previous years.
- Christmas market
 - o \$2010 worth of tables (price was up from last year). 57 total tables, including 10 kids and 2 free.
 - o Concession was down to @472.00
 - o Total for market 2168.50
 - o SSVP approx. \$500 in donations plus food
 - o Logistically, market went very smoothly. However, customer flow was lower than usual.
 - o Involving the CWL may help the advertising.
 - o Discussion was had on the possibility to talk with Immaculata to iron out the logistics of both having similar events at the same time and how it impacts the outcome of our events.
 - o Also to have a brainstorming session to improve advertising. Possibly showcasing the vendors on a weekly basis
- Read-a-thon.
 - o talk about dates in January meeting

6.7. Social Committee: Madeleine Lunelli/ Natalie F.

- Dance
 - o Most successful to date, over 200 people
 - o Pizza, sold out even extra.
 - o Extras sold out, except for glow sticks... we'll use again.
 - o DJ pineapple was very good, but slow to clean up.
 - o Photo booth maybe needs more advertising – was not used enough.
 - Perhaps all items (face painting/glow sticks/photo booth) would need to be together on the same wall along the concession.
 - o bathroom checks every hour
 - o Grade 7 volunteers: need to have an adult supervising.
 - o Reiterate that children cannot be dropped off. Children must have parental supervision.
- Gala –May 2nd.
 - o Committee meeting January 27 @ 6:30 at St. Joes Library
 - o Call out the first week in January.

6.8. Public Relation's Liaison Report: Tracy Adams

No report

6.9. Hospitality Coordinator Report: Christine Perkio

- Staff appreciation on Wed Sep 18. Lots of volunteers

6.10. *Colt's Café Report: Chantal Staerkle*

- Same vendors except Carlos Kitchen
- Went out over 1 week ago.

6.11. *Volunteer Coordinator Report:*

- ok for volunteers. will recruit again newsletter this week for specific dates

6.12. *Principal Report: Ms. Pedrette*

Items:

1. Enrollment: 275
2. Thank you in advance for the PSG Christmas Lunch
3. Thank you for all the work put into the Christmas Market; we collected over \$700.00 for St. Vincent de Paul and five laundry hampers of food
Christmas Market is a fantastic way to connect with the community
4. Thank you for organizing the bake sale for after the Christmas Concert

Upcoming Events:

- School back in session January 6, 2020

7. *Business Arising from the Reports*

No business

8. *New Business*

Motion to provide a donation for a family in need in our school community. Donation will provide hot lunch and Christmas relief. Pam makes a motion to provide \$500 to cover this donation, Natalie seconds the motion. All in favour. Motion approved.

9. Next regular meeting date to be January 20th, 2020.

10. Volunteer for opening prayer for the next meeting Dawn T.

11. Madeleine makes a motion to adjourn the meeting, Natalie seconds the motion.
All are in favor. Motion carried.

Meeting adjourned at 7:24pm_.