



Parent Support Group Minutes

DATE: January 23, 2022

PSG Present: Natalie F., Ashley P., Carol T., Cheryl S., Nicole H., Shannon M., Michelle B., Andrew H. & Shelley B.

Parents Present: Jeffie B., Kelsey P., Michelle S. & Karen K.

PSG Absent: Pamela S.

School Support Present: Maddy P., Kim M.

1.0: The meeting was called to order @ 6:32pm by Natalie F.

2.0: Opening prayer led by Ashley P.

3.0 Acceptance of last meeting's minutes: by Natalie F.

3.1: Natalie asked if anyone had any revisions to last meeting's minutes. If no revisions were required, could a motion be made to accept the December 12, 2022 minutes. A motion was made by Nicole H. to accept the December 12, 2022 minutes. The motion was seconded by Shelley B. All voted in favour; the motion was carried.

4.0 Principal's Report: by Maddy P.

4.1: Current Events Brief: Current student enrollment is 302

4.2: Upcoming Dates: Catholic Schools week is coming up soon (January 29th to February 4th). Kids are encouraged to wear their uniform to church on Sunday, January 30th. This year's theme is truth and reconciliation.

5.0 President's Report: by Natalie F.

5.1: Shrove Tuesday: A call for volunteers went out in last Friday's newsletter. All other preparations are in the works, and we are planning for 400 students/staff/guests. Natalie F. will call to invite the Clubhouse. Maddy P. will invite the parish priests.

6.0 Vice- President's Report: by Cheryl S.

6.1: No report.

7.0 Treasurer's Report: by Carol T.

7.1: General Account @ \$ 57,149.47

7.2: Gaming Account @ \$ 11,894.00

7.3: Outdoor Academy: Allocation of funds raised.

Carol made a motion to write a cheque to St. Joseph School for \$10,000.00 out of the Gaming Account, to offset the costs of equipment purchased for the Outdoor Academy. Michelle seconded the motion. All voted in favour. The motion was passed.

Carol made a motion to write a cheque to St. Joseph School for \$12,000.00 out of the General Account, to offset the costs of building materials, etc. purchased for the construction of the Outdoor Academy. Shannon M. seconded the motion. All voted in favour. The motion was passed.

8.0 Secretary's Report: by Ashley P.

8.1: Roles & Responsibilities - Ashley read through the roles and responsibilities of all PSG executive positions, and asked for feedback from the group. This information will be used as part of a marketing campaign from now until June in our efforts to inform all parents about what the PSG Executive does and to recruit new volunteers.

9.0 Council Liaison's Report: Position vacant.

9.1: No report.

10.0 Fundraising Report: by Shelley B.

10.1: Skogies: Car wash gift cards - sales earn 25% back

10.2: Cherry Hill: Purchase of coffee beans/grounds. - sales earn 35%

10.3: Read-A-Thon: possibility for late February/early March.

11.0 Social Events Report: by Nicole H.

11.1: No Report.

12.0 Hospitality Report: by Shannon M.

12.1: Thank you to everyone who attended the coffee social last week. It was great to see so many faces and to connect with new/seasoned parents.

13.0 Public Relations Report: by Andrew H.

13.1: No report.

14.0 Colt's Cafe - Hot Lunch Report: Pamela S.

14.1: No report.

15.0 Volunteer Coordinator's Report: by Michelle B.

15.1: No report.

16.0 New Business Report: by Natalie F.

16.1: PSG Marketing Campaign: Natalie elaborated on the marketing campaign that will take place over the coming months. The "Roles & Responsibilities" will be attached to all upcoming newsletters. There are several PSG executive positions that need to be filled for the upcoming 2023/24 school year. The hope is to attract volunteers to these positions and fill all positions in time for elections in June. In giving months of lead time, new members will have the opportunity to shadow PSG members in their current roles, which will make for a smoother transition into the next school year.

Meeting adjourned at 7:49pm by Natalie F.

Next meeting opening prayer by Michelle B.

Next meeting date is February 13, 2022 @ 6:30pm at St. Joseph Catholic School.